

Ordinance No.

File stamp

Pulaski County Quorum Court
State of Arkansas
September 2025

Item: 25-I-63

By: Justices Young-Baker, *Blackwood, Lewison, Massey*

EMERGENCY ORDINANCE

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF PULASKI,
STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

**AN ORDINANCE ESTABLISHING AN ORDERLY SYSTEM FOR ADDRESSING
PROPERTY, AND OTHER PROVISIONS IN ORDER TO MAINTAIN AN EFFECTIVE
E-911 SYSTEM AND FOR OTHER PURPOSES.**

WHEREAS, Pulaski County has no current Ordinance establishing 911 procedures; and

WHEREAS, other public entities, as well as private sector agencies including utility
companies, would benefit from a uniform system.

**NOW, THEREFORE, BE IT ENACTED BY THE QUORUM COURT OF PULASKI
COUNTY, ARKANSAS, THAT THIS ORDINANCE ESTABLISHES AN ORDERLY
SYSTEM FOR ADDRESSING ROADS IN PULASKI COUNTY.**

Article 1. Master Street Address Guide and Map. Pulaski County shall maintain a
Master Street Address Guide (MSAG) and Map to be used for establishing addressing
points for emergency response and postal addressing, as required for E-911
implementation. Pulaski County's existing MSAG and Map are incorporated herein and
adopted as the official Pulaski County MSAG and Map to be used for naming and
addressing streets and roads within unincorporated Pulaski County.

Article 2. Administration. The Pulaski County 911 Addressing Coordinator shall
maintain and update the MSAG. Changes, additions, and alterations to the MSAG and
Map made by the Pulaski County 911 Addressing Coordinator shall be provided to the
Pulaski Area Geographic Information System (**PAGIS**) 911 Coordinator, who shall serve
as the custodian of the county addressing map. Any citizen concern arising from 911
addressing or refusal to issue a 911 address shall be heard by the Pulaski County Planning
Board.

1 Article 3. Planning Requirements. An applicant requesting a 911 address must
2 provide the following information (collectively referred to as the “submittal”) to the
3 Pulaski County Planning Department:
4

- 5 (A) An on-site wastewater permit, or a waiver from the Arkansas
6 Health Department, or a letter committing to provide service from
7 the operator of an already existing sanitary sewer.
8
- 9 (B) A completed driveway permit application from the Pulaski County
10 Road and Bridge Department.
11
- 12 (C) A development site plan containing as-built improvements and
13 conditions or proposed improvements and conditions, proposed
14 road names, if any, and an address point for each improvement that
15 is occupiable or will receive service from a public utility.
16
- 17 (D) A floodplain development permit application and applicable fee if
18 any part of the property is located within an area designated as a
19 1% annual chance of flooding (SFHA).
20
- 21 (E) A property deed, current survey, title opinion or letter, or parcel
22 number establishing ownership of the property, and authorization
23 of agency if someone other than the property owner is submitting
24 the application, along with contact information for the applicant
25 and owner.
26
- 27 (F) A certification that any proposed new or altered structure located
28 on the property will be constructed, altered, relocated, enlarged, or
29 repaired in conformity to the State-adopted codes that are
30 applicable as of the date of the submittal. The certification shall be
31 signed under oath by the applicant.
32

33 Pulaski County Planning Department shall acknowledge in writing to the applicant
34 whether the applicant’s submittal is satisfactory no later than three (3) business days
35 following receipt of the submittal. If the submittal is complete, the Department shall issue
36 the applicant a 911 address and shall notify the applicant of the same in writing.
37

38 Article 4. Utility Requirements. No person, firm, corporation, partnership or other
39 entity shall authorize any public utility company as defined by Arkansas law to connect
40 to, reconnect to, or otherwise supply any utility service to any improvement to real
41 property not receiving the service of a public utility in unincorporated Pulaski County on
42 the date of adoption of this ordinance, until and unless an address has been assigned and
43 verified by the Pulaski County 911 addressing coordinator.
44

45 Any person, firm, corporation, or other entity violating this Article, or aiding and abetting
46 in the violation of this Article, shall be guilty of a misdemeanor offense punishable by a

1 fine of up to \$250.00 with each day or part of a day while the violation exists considered
2 a separate offense.

3
4 Article 5. A copy of this ordinance will be filed with the Circuit Clerk's office and
5 made available to the General Public on the Pulaski County Planning Department's
6 website.

7
8 Article 6. SEVERABILITY: If any provision of this Ordinance shall be determined to be
9 unconstitutional or otherwise unenforceable, it shall not affect any other part of this Ordinance.

10
11 Article 7. REPEALER: All laws and parts of laws in conflict with this ordinance are
12 hereby repealed.

13
14 Article 8. EMERGENCY CLAUSE: It being necessary to protect the health, safety, and
15 welfare of the citizens of Pulaski County, Arkansas, an emergency is hereby declared to exist.
16 This Ordinance shall become effective immediately upon signature.

17
18
19
20
21
22 APPROVED AS TO FORM: _____ DATE: _____
23 County Attorney – Adam Fogleman

24
25
26 APPROVED: _____ DATE: _____
27 County Judge - Barry Hyde

28
29
30 ATTEST: _____ DATE: _____
31 Circuit County Clerk - Terri Hollingsworth
32
33
34